

## **Silver Spring Civic Building and Veterans Plaza**

### **Silver Spring Civic Building Community Access Pilot Program**

Effective date: July 1, 2012 through June 30, 2013

#### **Background Information**

Community representatives advised the County Executive and County Council that costs associated with the use of the Silver Spring Civic Building and Veterans Plaza (SSCBVP) pose a hardship to many groups and community members. In response, the County Executive and County Council established the Silver Spring Civic Building Community Access Pilot Program to better understand community needs and determine if there is a need to make changes to the availability of the facility. This Program is intended to provide financial assistance and increase opportunities to groups, organizations, and community members that meet the eligibility criteria and whose events meet the qualified uses of this facility program. A Review Committee will be established to evaluate applications for this program. Financial need will be given priority consideration under this pilot program. Costs associated with staff coverage for special events may or may not be covered by the pilot program.

#### **General Eligibility Requirements**

- County based non-profit groups that are able to show evidence of their non-profit status
- Various community groups (youth, faith based, art, cultural, clubs, sorority/fraternity, etc.) that are working on improving and/or positively impacting others in Montgomery County
- Participation must be free or at minimal cost to the participants
- Community group collaborations with County Departments, Offices and Councilmember Offices
- Civic Groups - including but not limited to homeowners associations, neighborhood associations, tenant associations, senior citizen groups, etc.

#### **General Information**

- This pilot program is being offered on a limited time basis during fiscal year 2013
- The selected groups under this pilot program must sign a Facility Use License Agreement and comply with all applicable building use guidelines/requirements
- Once your application is submitted to the SSCBVP Operations Manager it will be referred to the Pilot Program Review Committee to determine if your application meets the established criteria to receive financial support
- The Review Committee will then refer the application to the Office of Community Use of Public Facilities with recommendations about qualifications for funding
- If your application is determined not to meet funding criteria, your organization and event may still be able to book the SSCBVP but would not be able to receive funding under the Pilot Program